

PHOTO ANALYSIS PRODUCTION STAFF

Responsible to S/EPIC for:

1. Providing overall support to Photo Analysis Production Group.
2. Provide for centralized control of all PAPG work materials.
3. Maintain status reports on all photo analysis projects in work in PAPG.
4. Provide support to the Office of the Director and Ops. Board as required.

Functions:

1. For immediate reporting and indexing projects, provide work operating procedures, support and guidance.
2. Provide for centralized control and movement of working materials.
3. Coordinates work requests with EPIC supporting components.
4. Provide for and administer EPIC photo analysis facilities and equipment (status boards, equipment maintenance, working space assignments, working materials storage, etc.).
5. Furnish typing support.
6. Provide facilities, equipment and support to special intelligence groups meeting as required.
7. Provide for area security.

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PHOTO ANALYSIS PRODUCTION GROUP

Responsible to D/EPIC and Ops. Board for:

1. The substantive intelligence content and timely production of National Photo Interpretation reports.
2. Administrative and supervisory direction of assigned personnel.

Functions:

1. Production of EPIC studies, reports, etc.
2. Preparation and delivery of required briefings; assistance with special intelligence groups working in the building.
3. Advise D/EPIC and Ops. Board of substantive content and pertinent details of project findings.